

MINUTES OF MEETING  
LANDINGS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Landings Community Development District was held Friday, September 20, 2024 at 11:39 a.m. at the Hilton Garden Inn Palm Coast, 55 Town Center Boulevard, Palm Coast, Florida.

Present and constituting a quorum were:

Jeff Douglas	Chairman
Greg Eckley	Assistant Secretary
Toby Tobin	Assistant Secretary
Walker Douglas	Assistant Secretary

Also present were:

George Flint	District Manager
Jeremy LeBrun	District Manager
Vincent Sullivan	District Counsel
Daniel Welch <i>by phone</i>	District Engineer

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. LeBrun called the meeting to order and called the roll. Four Board members were in attendance, constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There being no comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the July 19, 2024 Meeting**

Mr. LeBrun presented the minutes from the July 19, 2024 Board of Supervisors meeting and asked for any comments, corrections, or changes. The Board had no changes to the minutes.

On MOTION by Mr. Tobin, seconded by Mr. Eckley, with all in favor, the Minutes of the July 19, 2024 Meeting, were approved as presented.
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**FOURTH ORDER OF BUSINESS**

**Ratification of Series 2024 Requisitions #1-#3**

Mr. LeBrun noted that the requisitions can be found in the agenda packages for review. He said he was happy to answer any questions. He indicated that they were looking to ratify these since they had been approved previously.

On MOTION by Mr. Eckley, seconded by Mr. Walker Douglas, with all in favor, the Series 2024 Requisitions #1-#3, were ratified.

**FIFTH ORDER OF BUSINESS**

**Consideration of Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2024**

Mr. LeBrun noted the consideration agreement with Grau & Associates to provide auditing services for the Fiscal Year 2024. Mr. LeBrun stated that the Board had previously contracted with Grau & Associates and was confident the Board knew that Districts required an independent third-party audit of their finances each year. Mr. LeBrun indicated that the agreement was there for them to review, and they were looking for a motion to approve. He also said that he would start the budgeting process for the current fiscal year, which was ending September 30<sup>th</sup>.

On MOTION by Mr. Jeff Douglas, seconded by Mr. Tobin, with all in favor, the Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2024, was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Sullivan had nothing to report.

**B. Engineer**

Mr. Welch stated that the construction was looking good. He had nothing additional to report.

**C. District Manager's Report**

**i. Balance Sheet and Income Statement**

Mr. LeBrun presented the balance sheet and the income statement. He indicated that those were the unaudited financials through August 31, 2024. He noted that the end of the fiscal year was approaching, and that the new fiscal year would begin October 1, 2024.

**ii. Ratification of Funding Requests #17 A-C**

Mr. LeBrun indicated that the approval of Funding Requests had already been processed and they were now looking for the Board to ratify those.

On MOTION by Mr. Jeff Douglas, seconded by Mr. Walker Douglas, with all in favor, Funding Requests #17 A-C, were ratified.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being no comments, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisors Requests**


There being no comments, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

Mr. LeBrun asked for a motion to adjourn the meeting.

On MOTION by Mr. Walter Douglas, seconded by Mr. Eckley, with all in favor, the meeting was adjourned.

  
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Secretary/Assistant Secretary  
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Chairman/Vice Chairman