

MINUTES OF MEETING
LANDINGS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Landings Community Development District was held Friday, May 19, 2023 at 11:30 a.m. at The Hilton Garden Inn Palm Coast, 55 Town Center Blvd, Palm Coast, Florida.

Present and constituting a quorum were:

David Root	Vice Chairman
Walker Douglas	Assistant Secretary
Greg Eckley	Assistant Secretary
Toby Tobin	Assistant Secretary

Also present were:

George Flint	District Manager
Michael Chiumento, III	District Counsel
Jeremy LeBrun	GMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. Four Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint noted that there were no members of the public here to provide comment.

THIRD ORDER OF BUSINESS

Approval of Minutes of the November 18, 2022 Board of Supervisors Meeting and Acceptance of the Minutes of the November 18, 2022 Landowners' Meeting

Mr. Flint presented the minutes from the November 18, 2022 Board of Supervisors meeting along with the Landowners' meeting from November 18, 2022 and asked for any comments, questions, or corrections. Hearing no changes from the Board, there was a motion of approval.

On MOTION by Mr. Root, seconded by Mr. Douglas, with all in favor, the Minutes from the November 18, 2022 Board of Supervisors Meeting were approved, as presented and the Minutes of the November 18, 2022 Landowners' Meeting, were accepted.

FOURTH ORDER OF BUSINESS

Consideration of Professional Engineering Agreement with England-Thims & Miller, Inc.

Mr. Flint presented the agreement for professional engineering services with England-Thims & Miller to serve as the Engineer to the District. He asked if there were any questions on the agreement. Hearing none, he asked for a motion of approval from the Board.

On MOTION by Mr. Douglas, seconded by Mr. Root, with all in favor, the Professional Engineering Agreement with England-Thims & Miller, Inc., was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-07 Approving the Proposed Fiscal Year 2024 Budget and Setting a Public Hearing

Mr. Flint noted that this resolution will approve the proposed budget for Fiscal Year 2024 and sets the date for the public hearing. The fiscal year runs from October 1st to September 30th and Florida statute requires an approved proposed budget by June 15, 2023. Staff is recommending the July 21, 2023 Board of Supervisors meeting as the date of the public hearing. A copy of the proposed budget can be found in the agenda, and it is administrative budget that contemplates a developer funding agreement with no assessments that would be contemplated to be levied on the District. Mr. Flint asked for any questions. Hearing no questions, there was a motion of approval.

On MOTION by Mr. Root, seconded by Mr. Douglas, with all in favor, Resolution 2023-07 Approving the Proposed Fiscal Year 2024 Budget and Setting the Public Hearing for July 21, 2023 at 11:30 AM at the Hilton Garden Inn, was approved.

SIXTH ORDER OF BUSINESS

Appointment of Audit Committee and Chairman

Mr. Flint stated that the CDD is a government entity, and the State requires an independent audit be performed. Part of that process requires appointing an Audit Committee and staff recommends that the Board appoint themselves as the Audit and appointing one of the Board members as the Chair. The Board agreed and appointed Mr. Jeff Douglas to sit as Chair.

On MOTION by Mr. Root, seconded by Mr. Douglas, with all in favor, the Appointment of the Board of Supervisors as the Audit Committee and Jeff Douglas as Chairman, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Chiumento had no further reports.

B. Engineer

There being none, the next item followed.

C. District Manager’s Report

i. Balance Sheet and Income Statement

Mr. Flint presented the unaudited financials that are included in the agenda packet through March 31st. No action was required by the Board.

ii. Ratification of Funding Requests #2 – #5

Mr. Flint stated that these were submitted pursuant to the developer funding agreement and staff was asking the Board to ratify.

On MOTION by Mr. Douglas, seconded by Mr. Tobin, with all in favor, Funding Requests #2 - #5, were ratified.

iii. Presentation of Number of Registered Voters – 0

Mr. Flint noted that there are no registered voters in the District.

EIGHTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Flint asked for a motion to adjourn the meeting.

On MOTION by Mr. Root, seconded by Mr. Eckley, with all in favor,
the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman